

**A G E N D A**  
**COLUMBIA COUNTY SCHOOL BOARD**  
**ADMINISTRATIVE COMPLEX AUDITORIUM**  
**JANUARY 24, 2012**  
**7:00 P.M.**

1. Invocation
2. Opening of meeting and pledge of allegiance to the flag to be presented by Eastside Elementary School Student Council Officers.
3. Update on the Eastside Elementary After School Program.
4. Welcome visitors
5. Close and adopt the agenda
6. Recognition of the Columbia County School District Homeless Education Program as recipient of a community award by Mr. Lester Scaff, S & S Stores and presentation of a check in the amount of \$6,250.00
7. Public Hearing on approval of Shining Star Academy Charter School.
8. **ACTION ITEMS:**
  - A. Approval of contract for Shining Star Academy Charter School.  
(The contract is available in Mr. Carswell's office.)
  - B. Accept the Columbia County District School Board Financial, Operational, and Federal Single Audit Report for Fiscal Year ended June 30, 2011.  
(See attached summary) (The report has been delivered from the Auditor General to each Board member – access to the released report can be obtained through the Auditor General's Website at: [www.myflorida.com/audgen](http://www.myflorida.com/audgen).)
  - C. Discussion and/or decision to approve contract for Group Medical Insurance Consultant (per attached).

**D. APPROVE PERSONNEL ITEMS:**

RECOMMENDATIONS FOR EMPLOYMENT:

INSTRUCTIONAL:

Kuykendall, Tracy R., Teacher – Columbia High School, effective January 13, 2012, retroactive, replacing Jane Brasington who was not reappointed

NON-INSTRUCTIONAL:

1. Cox, Verlin, Student Care Attendant – Eastside Elementary, effective January 17, 2012, retroactive, replacing Olive Williams who resigned
2. Janson, Robin, School Food Service Flex – District Food Service, effective January 24, 2012, retroactive, replacing Jennifer Freeman who transferred

RECOMMENDATION FOR REMEDIAL POSITION:

Nettles, Gail, Paraprofessional – Eastside Elementary, effective January 2, 2012, retroactive, Parent College grant funded

RECOMMENDATION FOR SUBSTITUTE:

Koon, Pennie, Substitute Bus Driver – Transportation, effective January 12, 2012, retroactive

RECOMMENDATION FOR SHORT TERM EMPLOYMENT:

Kennington, Lindsey, Clerk Typist – Special Services, effective January 24, 2012 to June 30, 2012, retroactive, up to 5 hours per week as needed for crosstraining replacement for Maryann Moates @ hourly rate of pay (Medicaid billing/training)

RECOMMENDATIONS FOR SUPPLEMENTAL POSITIONS:

1. Jackson, Mardell, Boys JV Basketball Coach – Columbia High School, effective November 28, 2011, retroactive, replacing Jonathon O’Neal
2. Pompili, Brian, Head MS Baseball Coach – Ft. White High School, effective January 9, 2012, retroactive, replacing Chris Glenn who resigned
3. Sheppard, Elven, Boys JV Basketball Coach – Ft. White High School, effective December 6, 2011, retroactive, replacing Jason Demartino who resigned

9. **CONSENT AGENDA:** The administration recommends the approval of the Consent Agenda, items A - L: (See attached)
- A. Attachment A – Personnel Matters.....Superintendent
  - B. Attachment B – Bids/Purchasing Matters.....Mr. Null
  - C. Approve minutes of January 10, 2012 (See attached).....Superintendent
  - D. Approve School Volunteers for the 2011-2012 School Year.  
(Copies of lists are available in Mrs. Spradley’s office.)
  - E. Approve requests for out-of-county attendance for the remainder of the 2011-2012 school year. (A copy is available in Mr. Carswell’s office.)
  - F. Add Beth Bullard, Administrative Trainee at District Office to the In-County Travel List for 2011-2012.....Mrs. McElhaney
  - G. Approve Contract Agreement between the Columbia County District School Board and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium to provide services until June 30, 2012, for the NEFEC Dropout Prevention/Credit Recovery Program. (See attached).....Mrs. McElhaney
  - H. Approval of Property Deletions for the month of December, 2011, for the 2011-2012 fiscal year. (A copy of the listing is attached).....Mrs. Loughran
  - I. Approve Budget Amendments for General Fund, Special Revenue Funds – ARRA, Federal, and Debt Service Funds – Special Act Bonds (Racetrack). (See attached).....Mrs. Loughran
  - J. Approve Financial Statements for the period ending December 31, 2011. (See attached).....Mrs. Loughran
  - K. Approve revision to page 16 of the District’s Salary Schedule for the Aquatic Complex Hourly Employees rate of pay for Lifeguard from \$7.31 to \$7.67. Increase effective January 1, 2012 to coincide with the increase in Florida’s minimum wage rate. (See attached).....Mrs. Loughran
  - L. Approve Leaves:
    - Family Medical Leave:  
Brenda Teal, School Food Service, effective 11/2/11 – 12/16/11
  
    - Out-of-State Temporary Duty Leave:  
Terry Huddleston, Principal and Rebecca Golden, Teacher, February 6, 7, 8, 2012, to attend MODEX 2012 Trade Show in Atlanta, Georgia. Mrs. Golden’s travel expenses will be paid by the Material Handling Industry of America and Mr. Huddleston’s expenses will be paid by the North East Florida Educational Consortium’s FREE Foundation.

10. **COMMENTS:**  
Citizens' Requests  
School Board Members, School Board Attorney, Superintendent

## ATTACHMENT A – PERSONNEL MATTERS

### A. RESIGNATIONS:

1. Kuykendall, Tracy R., Substitute Teacher – District, effective January 12, 2012
2. Monk, Brenda, Adult Ed. Teacher – Career and Adult Ed Center, effective January 19, 2012
3. Showers, Jermaine, Girls MS Basketball Coach – Ft. White High School, effective November 1, 2011

### B. RECOMMENDATIONS FOR RECLASSIFICATION OR TRANSFER:

1. Freeman, Jennifer, from School Food Service Flex – District Food Service to School Food Service General Assistant – 6 hour, effective January 17, 2012, retroactive, replacing Sandra Goodson who retired
2. Langford, Amanda from School Food Service General Assistant 3-hour at Five Points Elementary to Student Care attendant at Melrose Elementary, effective January 17, 2012, retroactive replacing Betty Sweet who resigned

### C. Approve the following workshops, participants, and reimbursement as shown on the attached:

USDA Nutrition Standards and Meal Patterns in the                      February 20, 2012  
National School Lunch and School Breakfast Programs

### D. Amend Board Action of January 10, 2012 as follows:

#### RECOMMENDATIONS FOR SUBSTITUTES:

4. Daniels, Sammie, Substitute Bus Driver – Transportation, effective January 11, 2012 instead of January 11, 2011

## **ATTACHMENT B – BIDS/PURCHASING MATTERS**

1. Approve Agreement with Florida Department of Corrections (CCI) for use of buses during certain emergencies (agreement attached).
2. Approve Agreement with Meridian Behavioral Healthcare, Inc., Recovery Center as per attached.
3. Approve Agreement with Elrod Auctions for surplus sale on January 28, 2012 as per attached.
4. Approve Contractor Pre-Qualifications for the following:
  - a. Millennium Mechanical, Inc. with a maximum capacity rating of \$500,000 for Individual Project Value and \$1,000,000 for Aggregate Total Value. (See attached)
  - b. Danis Building Construction Co. with a maximum capacity rating of \$100,000,000 for Individual Project Value and \$300,000,000 for Aggregate Total Value. (See attached)
5. Approve surplus list as per attached.